

Lighthouse Academy Board of Directors
Approved Regular Meeting Minutes

Mission: A safe harbor that provides innovative whole-child education and ensures success despite life's storms.

Date: December 6, 2022

Time: 12:00 p.m.

Place: Lighthouse Academy – South Campus
3330 36th St SE
Grand Rapids, MI 49512

- I. Call to Order and Roll Call.** *Robert VanWieren called the meeting to order at 12:00 p.m.*
 - A. Board Members Present.** Robert VanWieren, Todd Penning, Steven Bossenbroek II, Peter VanGelderen, Aaron Toffoli, Angela Bunn.
 - B. Board Members Absent (with prior notice).** Dr Brenda King.
 - C. Others Present.** Dr. Heidi Cate, Superintendent; Leslie Cummings, Executive Director Business Office; Dr. Michele Siderman, FSU Representative; Lucas Yax, Assistant Superintendent of Residential Youth School Programs; Matthew Milanowski, School Principal; Ronda Dyer, School Principal (attending virtually); Kirk Gorbach, School Leader in Residence; Dr. Nikia Belcher, EMC/CTE Program Director; and Amanda Shyne, Recording Secretary.
- II. Public Comment* (limited to agenda items only).** *None.*
- III. Approval of Agenda.** *A motion to add "Special Meeting" as VI. G. and approve the agenda was made by Aaron Toffoli and supported by Angela Bunn. The motion passed unanimously.*
- IV. Consent Calendar**
 - A.** Approval of October 25, 2022 Proposed Regular Meeting Minutes. *A motion to approve the October 25, 2022 Proposed Regular Meeting Minutes was made by Peter VanGelderen and supported by Angela Bunn. The motion passed unanimously.*
- V. Old Business.** *None.*
- VI. New Business**
 - A.** Student Achievement – Residential Sites (Matt and Lucas). *Matthew Milanowski and Lucas Yax reviewed the School Spotlight which provided an overview of various statistics and current events at Wedgwood, Waalkes, The Pier, JDC and JTC sites.*
 - B.** DAN Updates. *Dr. Heidi Cate provided an update to the Board on the development of various HQ walkthrough checklists.*

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- C. New LA Annual Goals for Ferris. *Dr. Heidi Cate reviewed the new proposed annual goals for Ferris. A motion to approve the proposed goals was made by Angela Bunn and supported by Aaron Toffoli. The motion passed unanimously.*
- D. LA South CSI Designation. *Dr. Heidi Cate notified the Board that LA-South has again been designated as a CSI school and offered insight into the process used to designate schools as such. She is working with the State to address the process and obtain a separate building code for South Community building.*
- E. Vape Ed Program Approval. *Dr. Heidi Cate provided a description of the Catch My Breath program which is sponsored by the Kent County Health Department. The program will start in January with students and take approximately 7 weeks to complete. A motion to approve the program implementation was made by Steven Bossenbroek II and supported by Angela Bunn. The motion passed unanimously.*
- F. Update Return to Learn Plan. *Dr. Heidi Cate reported that the only change to the updated Return to Learn Plan was the dates. A motion to add the Muskegon JTC building code and approve the updated Return to Learn Plan was made by Peter VanGeldereren and supported by Todd Penning. The motion passed unanimously.*
- G. Special Meeting. *Dr. Heidi Cate reported that a potential property for the proposed Ottawa Community Site has been located. The proposed addition of the site will be reviewed by FSU CSO on December 16th and the Board will need to meet prior to the next regularly scheduled Board Meeting to review and address the response from Ferris. A motion to hold a Special Meeting on December 20th, 2022 at noon was made by Angela Bunn and supported by Todd Penning. The motion passed unanimously.*
- H. Integrity Educational Services Reports.
1. Financial Reports.
 - a. Monthly Financial Reports. *Leslie Cummings reviewed the October financial reports with the Board. A motion to approve the check register was made by Angela Bunn and supported by Steven Bossenbroek II. The motion passed unanimously.*
 - b. UIA Security Letter. *Leslie Cummings presented the Board with the UIA security letter and provided a status on the required security deposit.*
 - c. General Insurance Broker Change. *Leslie Cummings discussed the desire to move general insurance services back to BHS. A motion to approve this change was made by Steven Bossenbroek II and supported by Peter VanGeldereren. The motion passed unanimously.*
 2. Human Resources Reports. *Leslie Cummings reported on current recruiting efforts. Staff received the previously approved 1% increase in the month of November.*
- I. FSU-CSO Updates &/or Report–Dr. Michele Siderman. *Dr. Michele Siderman reviewed the Ferris Financial Scorecard for the 2022 school year.*

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VII. Correspondence. *None.*

VIII. Extended Public Comment* (limited to non-agenda items only). *None.*

IX. Reconfirmation of Next Regular Meeting Date

January 24, 2023 at 12:00 p.m.
Lighthouse Academy – South Campus
3330 36th St SE
Grand Rapids, MI 49512

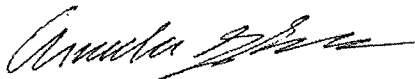
X. Adjournment. *A motion to adjourn the meeting was made by Aaron Toffoli and supported by Angela Bunn. The motion passed unanimously and the meeting was adjourned at 1:09 p.m.*

Individuals wishing to address the Board of Directors under Items II and IX above are requested to sign in with the Board Secretary prior to the start of the meeting. Individual comments are limited to no more than three (3) minutes each and a total time allowance not to exceed thirty (30) minutes, unless extended by a vote of the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

Complaints or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered to the Board President at least five (5) days prior to the Board meeting or such complaints or concerns shall not be heard by the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner. (Source: Board Policy 0167.3)

Proposed minutes of this meeting will be available for public inspection at the Integrity Educational Services Central office at 3300 36th Street, SE Grand Rapids, MI 49512, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.

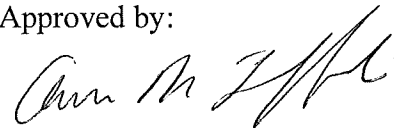
Submitted by:



Amanda Shyne
Recording Secretary

Date: 12/06/2022

Approved by:



Aaron Toffoli
Board Secretary

Date: 1/24/23

