

# Lighthouse Academy Board of Directors

## Approved Regular Meeting Minutes

**Mission:** *A safe harbor that provides innovative whole-child education and ensures success despite life's storms.*

**Date:** February 22, 2022

**Time:** 12:00 p.m.

**Place:** Lighthouse Academy – North Campus  
1260 Ekhart St NE  
Grand Rapids, MI 49503

**I. Call to Order and Roll Call.** *Robert VanWieren called the meeting to order at 12:02 p.m.*

**Board Members Present.** Robert VanWieren, Peter VanGeldereren, Aaron Toffoli, Todd Penning, Dr. Brenda King, Steven Bossenbroek II

**Board Members Absent (with prior notice).** Angela Bunn.

**Others Present.** Dr. Heidi Cate, Superintendent; Leslie Cummings, IES Executive Director; Dr. Michele, Siderman, FSU Representative; Stacey Martinez, Assistant Superintendent of Community Youth School Programs; Lucas Yax, Assistant Superintendent of Juvenile Justice and Youth Residential Programs; Matthew Milanowski, School Principal, Ronda Dyer, School Principal (virtual).

**II. Public Comment\* (limited to agenda items only).** *None.*

**III. Approval of Agenda.** *A motion to approve the agenda was made by Aaron Toffoli and supported by Todd Penning. The motion passed unanimously.*

**IV. Consent Calendar**

A. Approval of November 23, 2021 Proposed Regular Meeting Minutes. *A motion to approve the November 23, 2021 Proposed Regular Minutes was made by Todd Penning and supported by Peter VanGeldereren. The motion passed unanimously.*

B. Approval of February 1, 2022 Proposed Special Meeting Minutes. *A motion to approve the February 1, 2022 Proposed Special Meeting Minutes was made by Todd Penning and supported by Aaron Toffoli. The motion passed unanimously.*

**V. Old Business.** *None.*

**VI. New Business**

A. Oath of Office – *Steven Bossenbroek received the Oath of Office prior to the start of the Board meeting.*

B. School Spotlight – Lighthouse Academy Wedgwood, Waalkes, The Pier and JDC (Lucas and Matt). *Provided verbal update along with the Bi-Annual Educational Goal Report.*

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- C. Bi-Annual Educational Goal Reports. *Lucas Yax and Stacey Martinez reviewed the Bi-Annual Educational Goal documents that were provided to the Board in advance of the meeting. Discussion occurred. A motion was made by Brenda King and supported by Peter VanGeldereren to approve the Bi-Annual Educational Goal Reports. The motion passed unanimously.*
- D. DAN and Strategic Plan Updates. *Dr. Cate shared that a HQ instructional walkthrough tool was being developed. She also provided an update on the MTSS legislation. Finally, we anticipate hearing soon whether the EMC application was accepted for the Academy.*
- E. Mid-Contract Review. *The Board reviewed the FSU mid-contract review. A motion was made by Aaron Toffoli to accept the mid-contract review as drafted. The motion was supported by Todd Penning. The motion passed unanimously.*
- F. Policy Updates Approval. *Dr. Cate reviewed the proposed changes to two of the Academy's policies based on recommendations from the Academy's legal counsel. Brenda King made a motion to approve the proposed changes to the Student Discipline Policy and the motion was supported by Todd Penning. Peter VanGeldereren made a motion to approve the proposed changes to the Search and Seizure Policy and the motion was supported by Aaron Toffoli. Both motions passed unanimously.*
- G. Consolidation of LA-North and students into LA-South Community Campus. *Dr. Cate reviewed the recommendation to consolidate the LA-North students into the second floor of the LA-South Community Campus. Discussion occurred. A motion was made by Brenda King to proceed with the proposed consolidation and was supported by Peter VanGeldereren. The motion passed unanimously.*
- H. Integrity Educational Services Reports.
1. Financial Reports.
    - a. Monthly Financial Reports. *The Board received the monthly reports for November, December and January. Leslie requested approval to repay \$175,000 of the outstanding State Aid loan. Aaron Toffoli made a motion to approve \$175,000 of the outstanding loan balance and the motion was supported by Peter VanGeldereren. The motion passed unanimously.*
    - b. Update on 2020-2021 Federal Audit. *Leslie reported that the audit had been completed by MDE and the report will be issued soon with no findings.*
    - c. Revised 2021-2022 Budget Approval. *Leslie reviewed the revised 2021-2022 Budget with the Board. A motion to approve the revised budget was made by Peter VanGeldereren and supported by Brenda King. The motion passed unanimously.*
    - d. IES Services Agreement. *A draft was provided to the Board to review and will be discussed in the March meeting before sending to FSU for review and non-disapproval.*
    - e. Phone Service RFP Update. *The Mitel contract ends May 31, 2022. IES issued an RFP and has selected a local provider, Moss, using 8x8 cloud services to provide service going forward.*

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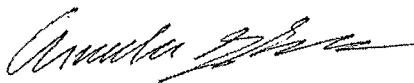
2. Human Resources Reports. *Leslie reported that recruiting has begun for the Muskegon JTC. FSU completed the QPR review in January and issued a letter indicating that there were no findings.*
- I. FSU-CSO Updates &/or Report–Dr. Michele Siderman. *Dr. Siderman reviewed the Ferris Board Communication and highlighted the March 8<sup>th</sup> FSU Spring Briefing. She also stated that Aaron Toffoli and Peter VanGelderen are up for renewal as Board members. The Board will need to approve the renewal of these two members in the March Board meeting.*
- VII. Correspondence.** *None other than the FSU QPR report discussed under the Human Resources Reports section.*
- VIII. Extended Public Comment\* (limited to non-agenda items only).** *None.*
- IX. Reconfirmation of Next Regular Meeting Date**  
March 29, 2022 at 12:00 p.m.  
Lighthouse Academy - North  
1260 Ekhart St. NE  
Grand Rapids, MI 49503
- X. Adjournment.** *A motion to adjourn the meeting was made by Aaron Toffoli and supported by Todd Penning. The motion passed unanimously and the meeting was adjourned at 1:40 p.m.*

*Individuals wishing to address the Board of Directors under Items II and IX above are requested to sign in with the Board Secretary prior to the start of the meeting. Individual comments are limited to no more than three (3) minutes each and a total time allowance not to exceed thirty (30) minutes, unless extended by a vote of the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.*

*Complaints or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered to the Board President at least five (5) days prior to the Board meeting or such complaints or concerns shall not be heard by the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner. (Source: Board Policy 0167.3)*

*Proposed minutes of this meeting will be available for public inspection at the Hope Academy of West Michigan/Integrity Educational Services Central office at 3300 36th Street, SE Grand Rapids, MI 49512, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.)*

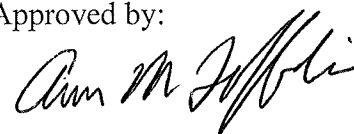
Submitted by:



Amanda Shyne  
Recording Secretary

Date: 02/22/2022

Approved by:



Aaron Toffoli  
Board Secretary

Date: 3-29-22

