

# Lighthouse Academy Board of Directors

## Approved Regular Meeting Minutes

**Mission:** *A safe harbor that provides innovative whole-child education and ensures success despite life's storms.*

**Date:** July 25, 2023

**Time:** 12:00 p.m.

**Place:** Lighthouse Academy – South Campus  
3330 36<sup>th</sup> St SE  
Grand Rapids, MI 49512

- I. **Call to Order and Roll Call.** *Peter VanGeldereren called the meeting to order at 12:15 p.m.*
  - A. **Board Members Present.** Todd Penning, Aaron Toffoli, Dr. Brenda King, Peter VanGeldereren, Steven Bossenbroek II, and Angela Bunn.
  - B. **Board Members Absent (with prior notice).** None.
  - C. **Others Present.** Dr. Heidi Cate, Superintendent; Leslie Cummings, Executive Director Business Office; Dr. Michele Siderman, FSU Representative; Stacey Martinez, Senior School Leader; Matthew Milanowski, School Principal; Kirk Gorbach, School Leader; Ronda Dyer, School Principal (attending virtually); and Amanda Shyne, Recording Secretary.
- II. **Public Comment\* (limited to agenda items only).** *None.*
- III. **Approval of Agenda.** *A motion to approve the agenda was made by Dr. Brenda King and supported by Angela Bunn. The motion passed unanimously.*
- IV. **Consent Calendar.**
  - A. Approval of June 27, 2023 Proposed Regular Meeting Minutes. *A motion to approve the June 27, 2023 Proposed Regular Meeting Minutes was made by Dr. Brenda King and supported by Steven Bossenbroek II. The motion passed unanimously.*
- V. **Old Business.** *None.*
- VI. **New Business.**
  - A. School Spotlight – Harbor Programs and JJI (Kirk Gorbach). *Kirk Gorbach reviewed the provided handout with the Board.*
  - B. FSU-CSO Updates &/or Report – Dr. Michele Siderman. *Dr. Michele Siderman reported on the recruiting progress of Dr. White's position.*
  - C. Educational Goal Report. *Dr. Heidi Cate reviewed the provided Educational Goal Reports with the Board.*
  - D. Approval of the Medication Dispensing in School Policy. *A motion to change the "School Board of New Kent" to "Lighthouse Academy School Board" and approve the Medication Dispensing in School Policy was made by Aaron Toffoli and supported by Steven Bossenbroek II. The motion passed unanimously.*

**Lighthouse Academy Board of Directors**  
**Approved Regular Meeting Minutes**

- E. DAN Updates. *Dr. Heidi Cate reviewed the provided handout and acronyms with the Board.*
- F. Work Based Learning Elective Credit – Next Steps. *Dr. Heidi Cate reviewed the provided handout with the Board. A motion to approve the Work Based Learning Elective Credit was made by Angela Bunn and supported by Aaron Toffoli. The motion passed unanimously.*
- G. Lighthouse Academy – Muskegon Community Building Update. *Dr. Heidi Cate reported on current student enrollment efforts and requirements for opening the building.*
- H. Integrity Educational Services Reports.
  - 1. Financial Reports.
    - a. Monthly Financial Reports. *Leslie Cummings reviewed the June financial reports with the Board. A motion to approve the May register was made by Todd Penning and supported by Angela Bunn. The motion passed unanimously.*
    - b. Approve IES ESP Agreement. *A motion to approve IES ESP Agreement was made by Angela Bunn and supported by Steven Bossenbroek II. The motion passed unanimously.*
    - c. Review Garrett Room Lease for The Harbor Program. *Leslie Cummings reviewed the Harbor Lease with the Board. A motion to send the Harbor Lease to FSU-CSO for non-disapproval was made by Aaron Toffoli and supported by Todd Penning. The motion passed unanimously.*
  - 2. Human Resources Reports. *Leslie Cummings reported on recruiting efforts for the 2023-2024 school year and final per pupil state aid amounts. A motion to approve a 1% salary increase for staff was made by Aaron Toffoli and supported by Angela Bunn. The motion passed unanimously.*

**VII. Correspondence.** *None.*

**VIII. Extended Public Comment\* (limited to non-agenda items only).** *None.*

**IX. Reconfirmation of Next Regular Meeting Date**

August 29, 2023 at 12:00 p.m.  
Lighthouse Academy – South Campus  
3330 36<sup>th</sup> St SE  
Grand Rapids, MI 49512

- X. Adjournment.** *A motion to adjourn the meeting was made by Aaron Toffoli and supported by Angela Bunn. The motion passed unanimously and the meeting was adjourned at 1:18 p.m.*

*Individuals wishing to address the Board of Directors under Items II and IX above are requested to sign in with the Board Secretary prior to the start of the meeting. Individual comments are limited to no more than three (3) minutes each and a total time allowance not to exceed thirty (30) minutes, unless extended by a vote of the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.*

**Lighthouse Academy Board of Directors  
Approved Regular Meeting Minutes**

*Complaints or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered to the Board President at least five (5) days prior to the Board meeting or such complaints or concerns shall not be heard by the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner. (Source: Board Policy 0167.3)*

*Proposed minutes of this meeting will be available for public inspection at the Integrity Educational Services Central office at 3300 36th Street, SE Grand Rapids, MI 49512, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.*

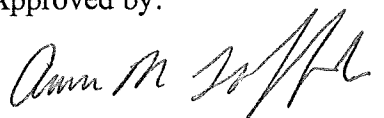
Submitted by:



Amanda Shyne  
Recording Secretary

Date: 7/25/2023

Approved by:



Aaron Toffoli  
Board Secretary

Date: 8/29/23

