

Lighthouse Academy Board of Directors

Approved Regular Meeting Minutes

Mission: *A safe harbor that provides innovative whole-child education and ensures success despite life's storms.*

Date: September 26, 2023

Time: 12:00 p.m.

Place: Lighthouse Academy – South Campus
3330 36th St SE
Grand Rapids, MI 49512

- I. Call to Order and Roll Call.** *Peter VanGeldereren called the meeting to order at 12:09 p.m.*
 - A. Board Members Present.** Todd Penning, Aaron Toffoli, Dr. Brenda King, Peter VanGeldereren, Steven Bossenbroek II, and Angela Bunn.
 - B. Board Members Absent (with prior notice).** None.
 - C. Others Present.** Dr. Heidi Cate, Superintendent; Leslie Cummings, Executive Director Business Office; Dr. Michele Siderman, FSU Representative; Stacey Martinez, Senior School Leader; Ronda Dyer, School Principal; Matthew Milanowski, School Leader; Matt Vredeveld, Vredeveld Representative; and Amanda Shyne, Recording Secretary.
- II. Public Comment* (limited to agenda items only).** *None.*
- III. Approval of Agenda.** *A motion to approve the agenda was made by Todd Penning and supported by Steven Bossenbroek II. The motion passed unanimously.*
- IV. Consent Calendar.**
 - A.** Approval of August 29, 2023 Proposed Regular Meeting Minutes. *A motion to approve the August 29, 2023 Proposed Regular Meeting Minutes was made by Angela Bunn and supported by Dr. Brenda King. The motion passed unanimously.*
- V. Old Business.** *None.*
- VI. New Business.**
 - A. Auditor Presentation.** *Matt Vredeveld presented the results of the June 30, 2023 audit and single audit. The Academy received an unqualified opinion with no adjustments and no internal control issues were identified. A motion to accept the audit results was made by Angela Bunn and supported by Steven Bossenbroek II. The motion passed unanimously.*
 - B. School Spotlight – Lighthouse Academy South Community (Stacey Martinez).** *Stacey Martinez presented the provided slideshow handout with the Board, and brought in a current student, Azilah, to present a motivational speech she wrote for her peers.*
 - C. FSU-CSO Updates &/or Report – Dr. Michele Siderman.** *Dr. Michele Siderman reviewed the completed School Safety and Security Checklist findings with the Board. Conflict of Interest forms will be emailed out this month to Board Members for completion. FSU-CSO is offering a grant of up to \$25,000.00 per Academy.*

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- D. DAN Updates. *The Board had no questions on the provided DAN Update.*
- E. Lighthouse Academy – Muskegon Community Building Update. *Dr. Heidi Cate reported that the Lighthouse Academy – Muskegon Community Building is now fully staffed and an influx of students is expected after count day.*
- F. Integrity Educational Services Reports.
1. Financial Reports.
 - a. Monthly Financial Reports. *Leslie Cummings reviewed the August financial reports with the Board. A motion to approve the August check register was made by Todd Penning and supported by Dr. Brenda King. The motion passed unanimously.*
 2. Human Resources Reports. *Leslie Cummings reported on recruiting efforts including the search for a Secondary Teacher at the Lighthouse Academy - JJI location. The Board is invited to participate in events that IES is hosting for staff throughout the school year.*
- VII. Correspondence.** *The Board reviewed Erica Dills application and resume to join the Lighthouse Academy Board of Directors. A motion to approve her application for consideration by FSU-CSO Board of Trustees (contingent upon Peter VanGeldereren connecting with her) at their November meeting was made by Aaron Toffoli and supported by Angela Bunn. The motion passed unanimously.*
- VIII. Extended Public Comment* (limited to non-agenda items only).** *None.*
- IX. Reconfirmation of Next Regular Meeting Date**
October 24, 2023 at 12:00 p.m.
Lighthouse Academy – South Campus
3330 36th St SE
Grand Rapids, MI 49512
- X. Adjournment.** *A motion to adjourn the meeting was made by Steven Bossenbroek II and supported by Todd Penning. The motion passed unanimously and the meeting was adjourned at 1:04 p.m.*

Individuals wishing to address the Board of Directors under Items II and IX above are requested to sign in with the Board Secretary prior to the start of the meeting. Individual comments are limited to no more than three (3) minutes each and a total time allowance not to exceed thirty (30) minutes, unless extended by a vote of the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

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Complaints or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered to the Board President at least five (5) days prior to the Board meeting or such complaints or concerns shall not be heard by the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner. (Source: Board Policy 0167.3)

Proposed minutes of this meeting will be available for public inspection at the Integrity Educational Services Central office at 3300 36th Street, SE Grand Rapids, MI 49512, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.

Submitted by:



Amanda Shyne
Recording Secretary

Date: 9/26/2023

Approved by:



Aaron Toffoli
Board Secretary

Date: 10-24-23

