



LIGHTHOUSE ACADEMY

EMERGENCY DRILL DOCUMENTATION FORM

School Year 2023-2024

School Campus:	Lighthouse Academy - Community Building 1161 W Southern Ave Muskegon, MI 49441
Drill # for the School Year: (Example #2/5 Fire, #1/2 Tornado; 1/3 Lockdown)	#2/3 Lock Down Drill

Type of Drill

	Fire Drill (5 required; 3 drills in the fall, 2 in the remaining school year)
	Tornado Safety Drills (2 required in the school year; 1 must be held in March)
XX	Lock Down (3 required; 1 before December 1 & 1 after January 1)

Time of Drill:

*At least one drill is required to not be during class time

Date:	2/13/24	02/13/2024
Time:	8:55 AM	
XX	During class time	
	In between classes/during class changes*	
	Recess or lunch time*	
	Other time when a significant number of the students are gathered but not in the class room*	

Number of Participants:	16
Evacuation Time:	1 minute 43 seconds
Comments:	

Name of School Principal (or designee):	Sherrri Nash
Signature of School Principal:	<i>Sherrri Nash</i>
<i>(If drill is conducted by someone other than the school Principal)</i>	
Name and Title of Person Conducting Drill:	Sherrri NASH, School Leader