



# LIGHTHOUSE ACADEMY

## EMERGENCY DRILL DOCUMENTATION FORM

School Year 2022-2023

School Campus:	Lighthouse Academy – Juvenile Justice Institute
Drill # for the School Year: (Example #2/5 Fire, #1/2 Tornado; 1/3 Lockdown)	#315 Fire

### Type of Drill

<input checked="" type="checkbox"/>	Fire Drill (5 required; 3 drills in the fall, 2 in the remaining school year)
<input type="checkbox"/>	Tornado Safety Drills (2 required in the school year; 1 must be held in March)
<input type="checkbox"/>	Lock Down (3 required; 1 before December 1 & 1 after January 1)

### Time of Drill:

*\*At least one drill is required to not be during class time*

Date	11/08/22
Time	14:00
<input checked="" type="checkbox"/>	During class time
<input type="checkbox"/>	In between classes/during class changes*
<input type="checkbox"/>	Recess or lunch time*
<input type="checkbox"/>	Other time when a significant number of the students are gathered but not in the classroom*

Number of Participants	2
Evacuation Time	1 minute
Comments	Staff instructed students on entry/exit points and fire protocol. Students verbally confirmed understanding.

Name of School Principal (or designee):	Stacey Martinez
Signature of School Principal	
<i>(If drill is conducted by someone other than the school Principal)</i>	
Name and Title of Person Conducting Drill	Kristi Dewey, PSA