



# LIGHTHOUSE ACADEMY

## EMERGENCY DRILL DOCUMENTATION FORM School Year 2023-2024

|  |  |
|--|--|
| School Campus:   | Lighthouse Academy – South<br>3330 36 <sup>th</sup> St SE Grand Rapids, MI 49512 |
| Drill # for the School Year:<br>(Example #2/5 Fire, #1/2 Tornado;<br>1/3 Lockdown) | <b>Tornado Drill</b><br><b># 2/2</b>   |

### Type of Drill

|                                     |  |
|-------------------------------------|--|
| <input type="checkbox"/>            | Fire Drill (5 required; 3 drills in the fall, 2 in the remaining school year)  |
| <input checked="" type="checkbox"/> | Tornado Safety Drills (2 required in the school year; 1 must be held in March) |
| <input type="checkbox"/>            | Lock Down (3 required; 1 before December 1 & 1 after January 1)                |

### Time of Drill:

*\*At least one drill is required to not be during class time*

|                                     |  |
|-------------------------------------|--|
| Date:                               | 03.14.2024   |
| Time:                               | 12:40pm  |
| <input checked="" type="checkbox"/> | During class time  |
| <input type="checkbox"/>            | In between classes/during class changes*   |
| <input type="checkbox"/>            | Recess or lunch time*  |
| <input type="checkbox"/>            | Other time when a significant number of the students are gathered but not in the class room* |

|                         |               |
|-------------------------|---------------|
| Number of Participants: | 182           |
| Evacuation Time:        | 2 min, 23 sec |
| Comments:               |               |

|   |                               |
|---|-------------------------------|
| Name of School Principal<br>(or designee):                                | <b>Stacey Martinez</b>        |
| Signature of School<br>Principal:   |                               |
| <i>(If drill is conducted by someone other than the school Principal)</i> |                               |
| Name and Title of Person<br>Conducting Drill:                             | Danielle Carmichael, Lead RTA |