



# LIGHTHOUSE ACADEMY

## EMERGENCY DRILL DOCUMENTATION FORM

School Year 2023-2024

School Campus:	Lighthouse Academy – Waalkes 1501 Cedar St. NE Grand Rapids, MI 49503
Drill # for the School Year: (Example #2/5 Fire, #1/2 Tornado; 1/3 Lockdown)	#1/3 Lockdown

### Type of Drill

	Fire Drill ( <i>5 required; 3 drills in the fall, 2 in the remaining school year</i> )
	Tornado Safety Drills ( <i>2 required in the school year; 1 must be held in March</i> )
X	Lock Down ( <i>3 required; 1 before December 1 &amp; 1 after January 1</i> )

### Time of Drill:

*\*At least one drill is required to not be during class time*

Date:	9/20/23
Time:	9:30 AM
X	During class time
	In between classes/during class changes*
	Recess or lunch time*
	Other time when a significant number of the students are gathered but not in the class room*

Number of Participants:	105
Evacuation Time:	N/A
Comments:	

Name of School Principal (or designee):	Matthew Milanowski
Signature of School Principal:	
<i>(If drill is conducted by someone other than the school Principal)</i>	
Name and Title of Person Conducting Drill:	