

EMERGENCY DRILL DOCUMENTATION FORM

School Year 2016-2017

School Campus:		Eagle Village
Drill # for the School Year:		#2/6, Fire
(Example #2/5 Fire, 1/2 Tornado; 1/3 Lockdown)		
Type of Drill		
X	Fire Drill (5 required; 3 drills in the fall, 2 in the remaining school year)	
	Tornado Safety Drills (2 required in the school year; 1 must be held in March)	
	Lock Down (3 required; 1 before December 1 & 1 after January 1)	
Time of Drill:		*At least one drill is required to not be during class time
Date:	October 19, 2016	
Time:	2:20 p.m.	
_X	During class time	
	_ In between classes/during class changes*	
	Recess or lunch time*	
	Other time when a significant number of the students are gathered but not in the class room*	
E		
Name of School Principal		Kristine Stewart
(or designee):		
Signature of School Principal		Lusha Stevert
(If drill is conducted by someone other than the school Principal)		
Name and Title of Person Conducting Drill:		