



LIGHTHOUSE ACADEMY

EMERGENCY DRILL DOCUMENTATION FORM School Year 2016-2017

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|---|-------------------------|
| School Campus: | Lighthouse Academy Main |
| Drill # for the School Year: (Example #2/5 Fire, 1/2 Tornado; 1/3 Lockdown) | 2/5 Fire Drill |

Type of Drill:

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| <input checked="" type="checkbox"/> | Fire Drill (5 required; 3 drills in the fall, 2 in the remaining school year) |
| <input type="checkbox"/> | Tornado Safety Drills (2 required in the school year; 1 must be held in March) |
| <input type="checkbox"/> | Lock Down (3 required; 1 before December 1 & 1 after January 1) |

Time of Drill:

**At least one drill is required to not be during class time*

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|-------------------------------------|--|
| Date: | 11/121/16 |
| Time: | 1:20pm |
| <input checked="" type="checkbox"/> | During class time |
| <input type="checkbox"/> | In between classes/during class changes* |
| <input type="checkbox"/> | Recess or lunch time* |
| <input type="checkbox"/> | Other time when a significant number of the students are gathered but not in the class room* |

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| Name of School Principal (or designee): | Jamie San Miguel Principal |
| Signature of School Principal | |
| <i>(If drill is conducted by someone other than the school Principal)</i> | |
| Name and Title of Person Conducting Drill: | Joe Gofoe Responsibility Thinking Advisor |