

EMERGENCY DRILL DOCUMENTATION FORM

School Year 2016-2017

School Campus:		Waalkes & the Pier
Drill # for the School Year:		# 4/5 Fire Drills
(Example #2/5 Fire, 1/2 Tornado; 1/3 Lockdown)		
Type of Drill		
X	Fire Drill (5 required; 3 drills in the fall, 2 in the remaining school year)	
	Tornado Safety Drills (2 required in the school year; 1 must be held in March)	
	Lock Down (3 required; 1 before December 1 & 1 after January 1)	
Time of Drill: *At least one drill is required to not be during class.		*At least one drill is required to not be during class time
Date:	2/9/2017	
Time:	1:00pm	
_X	During class time	
	In between classes/during class changes*	
	Recess or lunch time*	
	Other time when a significant number of the students are gathered but not in the class room*	
Name of School Principal		Lucas Yax
(or designee):		
Signature of School Principal		

(If drill is conducted by someone other than the school Principal)

Lucas Yax

Name and Title of Person

Conducting Drill: