Lighthouse Academy Board of Directors
Approved Organizational Meeting Minutes

Mission: *A safe harbor that provides innovative whole-child education and ensures success despite life's storms.*

Date: July 28, 2026
Time: 12:00 PM
Place: Lighthouse Academy – South Campus
3330 36th St SE
Grand Rapids, MI 49512

I. Call to Order and Roll Call. *Aaron Toffoli called the meeting to order at 12:20 p.m.*

A. **Board Members Present:** *Aaron Toffoli, Angela Bunn, Todd Penning and Patrese Davis-Beckford (joined 12:20 p.m.)*

B. **Board Members Absent (with prior notice):** *Erica Galat and Dr. Brenda King*

C. **Others Present:** *Dr. Heidi Cate, Superintendent (virtual); Leslie Cummings, Executive Director of Business Office; Shea Williams; School Leader; Ronda Dyer (virtual); Dr. Michele Siderman, FSU Field Representative; Laurie Strach, Recording Secretary; Kimberly Lowe, potential new Board member.*

II. Public Comment* (limited to agenda items only). *None.*

III. Approval of Agenda. *Motion to approve the agenda was made by Todd Penning and supported by Angela Bunn. The motion passed unanimously.*

IV. Consent Calendar. *None.*

V. Old Business. *None.*

VI. Business Items:

A. Election of Officers (President, Vice President, Treasurer, Secretary).

President – Aaron Toffoli
Vice President – Todd Penning
Treasurer – Erica Galat
Secretary – Angela Bunn

The above nominations were made for officers. A motion to elect Aaron Toffoli as President was made by Todd Penning and supported by Angela Bunn. A motion to elect Todd Penning as Vice President was made by Angela Bunn and supported by Patrese Davis-Beckford. A motion to elect Erica Galat as Treasurer was made by Angela Bunn and supported by Todd Penning. A motion to elect Angela Bunn as Secretary was made by Todd Penning and supported by Patrese Davis-Beckford. The motions passed unanimously.

B. Adoption of Resolution Designation the Person Responsible for Posting Public Notices.

C. Adoption of Resolution Designation Public Notice Location.

D. Adoption of Annual Board of Directors Calendar of Regularly Scheduled Meetings.

E. Adoption of Resolution Designating Depository for Academy Funds.

F. Adoption of Resolution Designating Signatory Authority.

G. Adoption of Resolution Designating Personal Authorized to Negotiate and Implement Contracts with Service Providers/Vendors.

H. Appointment of Homeless Children and Youth Liaison, Title IX, Freedom of Information Civil Rights, Title VI, Sexual Harassment and Section 504 Coordinators and Copyright Agent.

I. Appointment of Personal Curriculum Liaison.

J. Appointment of Legal Counsel.

K. Appointment of Independent Auditor.

L. Appointment of Chief Administrative Officer and Budget timeline.

M. Appointment of Registered Agent.

N. Appointment of Recording Secretary.

O. Appointment of Automatic Clearing House (ACH)/Electronic Transfer Officer (ETO).

P. Appointment of the School Safety Liaison.

Q. Adoption of the Resolution Designating the Number of Board of Director Positions.

R. Adoption of Resolution Designating the Principal Print Media Source.

The Board discussed the number of Board members in Resolution Q and decided to remain a seven person Board. A motion to approve and adopt resolutions B – R was made by Angela Bunn and supported by Patrese Davis-Beckford. The motion passed unanimously.

VIII. Extended Public Comment* (limited to non-agenda items only). *None.*

IX. Reconfirmation of Next Regular Board Meeting Date
July 28, 2026 Regular Meeting (Immediately following the Organizational Meeting)
Lighthouse Academy
3330 36th Street SE
Grand Rapids, MI 49512

VII. Adjournment: *This motion was made by Angela Bunn and was supported by Todd Penning to adjourn the meeting at 12:40 p.m. The motion passed unanimously.*

Individuals wishing to address the Board of Directors under Items II and IX above are requested to sign in with the Board Secretary prior to the start of the meeting. Individual comments are limited to no more than three (3) minutes each and a total time allowance not to exceed thirty (30) minutes, unless extended by a vote of the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

Complaints or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered to the Board President at least five (5) days prior to the Board meeting or such complaints or concerns shall not be heard by the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner. (Source: Board Policy 0167.3)

Proposed minutes of this meeting will be available for public inspection at the Lighthouse Academy/Integrity Educational Services Central office at 3300 36th Street, SE Grand Rapids, MI 49512, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.)

Submitted by:

L Strach

Laurie Strach
Recording Secretary

Date: 8/25/26

Approved by:

Angela Bunn

Angela Bunn
Board Secretary

Date: 8/25/26