

Lighthouse Academy Board of Directors
Approved Regular Meeting Minutes

Mission: *A safe harbor that provides innovative whole-child education and ensures success despite life's storms.*

Date: January 24, 2023

Time: 12:00 p.m.

Place: Lighthouse Academy – South Campus
3330 36th St SE
Grand Rapids, MI 49512

- I. **Call to Order and Roll Call.** *Robert VanWieren called the meeting to order at 12:06 p.m.*
 - A. **Board Members Present.** Robert VanWieren, Todd Penning, Aaron Toffoli, and Dr Brenda King.
 - B. **Board Members Absent (with prior notice).** Steven Bossenbroek II, Peter VanGelderren, and Angela Bunn.
 - C. **Others Present.** Dr. Heidi Cate, Superintendent; Leslie Cummings, Executive Director Business Office; Dr. Michele Siderman, FSU Representative; Stacey Martinez, Assistant Superintendent of Community Youth School Programs; Matthew Milanowski, School Principal; Ronda Dyer, School Principal; Kirk Gorbach, School Leader in Residence; Denise Brown, School Leader in Residence; Kristen Albert, Director of Curriculum and Instruction; Chip Jenkins, Director of Special Education (joined at 12:27 p.m. and left at 12:41 p.m.); and Amanda Shyne, Recording Secretary.
- II. **Public Comment* (limited to agenda items only).** *Kristen Albert and Denise Brown introduced themselves to the Board.*
- III. **Approval of Agenda.** *A motion to add "AER Reports" as VI. A., "SPED Updates" as VI.C., "MAPSA Symposium Recap" as VI.D., "New Camera System Purchase Approval" as VI.H.1.b., and "Board Member Term Dates" as VI. J. and approve the agenda was made by Dr. Brenda King and supported by Aaron Toffoli. The motion passed unanimously.*
- IV. **Consent Calendar**
 - A. Approval of December 6, 2022 Proposed Regular Meeting Minutes and December 20, 2022 Proposed Special Meeting Minutes. *A motion to approve the December 6, 2022 Proposed Regular Meeting Minutes and December 20, 2022 Proposed Special Meeting Minutes was made by Todd Penning and supported by Aaron Toffoli. The motion passed unanimously.*
- V. **Old Business.** *None.*
- VI. **New Business**
 - A. AER Reports. *Dr. Heidi Cate reviewed the AER reports for the South, JJI and Eagle Village campuses with the Board. A motion to approve the South, JJI and Eagle Village*

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campus AER reports was made by Aaron Toffoli and supported by Todd Penning. The motion passed unanimously.

- B. Student Achievement – Eagle Village (Ronda Dyer). *Ronda Dyer reviewed the School Spotlight which provided an overview of various statistics and current events at the Eagle Village campus.*
- C. SPED Updates. *Chip Jenkins provided a bi-annual update on SPED activities and staff.*
- D. MAPSA Symposium Recap. *Robert VanWieren reported out to the Board on the MAPSA symposium he and Angela Bunn attended.*
- E. DAN and Strategic Plan Updates. *Dr. Heidi Cate provided an update to the Board regarding progress made on the Strategic Plan and current DAN efforts.*
- F. Lighthouse Academy – Ottawa Community Building. *Dr. Heidi Cate reported the proposed lease for the Ottawa Community Building is still being negotiated.*
- G. New EMC Track Programs of Study. *Dr. Heidi Cate reviewed the three proposed EMC Track Programs of Study (Medical Assistant, Marketing, and Operations and Supply Chain Management) with the Board.*
- H. Integrity Educational Services Reports.
 - 1. Financial Reports.
 - a. Monthly Financial Reports. *Leslie Cummings reviewed the November and December financial reports with the Board. A motion to approve the November and December check registers was made by Dr. Brenda King and supported by Aaron Toffoli. The motion passed unanimously.*
 - b. New Camera System Purchase Approval. *Leslie Cummings discussed the need to upgrade the South Campus' Camera Security System. The Kent ISD has obtained and shared two quotes. A motion to approve the purchase of a new camera security system for the South campus, not to exceed \$50,000.00, was made by Todd Penning and supported by Aaron Toffoli. The motion passed unanimously.*
 - 2. Human Resources Reports.
 - a. Approve Revised NCJA Policy. *Leslie Cummings reviewed the revised NCJA Policy with the Board. A motion to approve the revised NCJA Policy was made by Dr. Brenda King and supported by Todd Penning. The motion passed unanimously.*
- I. FSU-CSO Updates &/or Report–Dr. Michele Siderman. *Dr. Michele Siderman reviewed the January and February Board Communications with the Board pointing out that the Spring Briefing is being held March 3rd. 2023 and encouraging Board Members to join the Mastermind Network.*

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J. Board Member Term Dates. *Robert VanWieren and Todd Penning's term dates are up on June 30th, 2023. Robert VanWieren plans to retire and will not seek reelection. Todd Penning will seek reelection. A motion to accept Todd Penning's application to the Board was made by Aaron Toffoli and supported by Dr. Brenda King. The motion passed unanimously.*

VII. Correspondence. *None.*

VIII. Extended Public Comment* (limited to non-agenda items only). *None.*

IX. Reconfirmation of Next Regular Meeting Date

February 28, 2023 at 12:00 p.m.
Lighthouse Academy – South Campus
3330 36th St SE
Grand Rapids, MI 49512

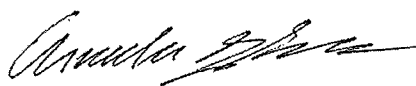
X. Adjournment. *A motion to adjourn the meeting was made by Todd Penning and supported by Aaron Toffoli. The motion passed unanimously and the meeting was adjourned at 1:27 p.m.*

Individuals wishing to address the Board of Directors under Items II and IX above are requested to sign in with the Board Secretary prior to the start of the meeting. Individual comments are limited to no more than three (3) minutes each and a total time allowance not to exceed thirty (30) minutes, unless extended by a vote of the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

Complaints or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered to the Board President at least five (5) days prior to the Board meeting or such complaints or concerns shall not be heard by the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner. (Source: Board Policy 0167.3)

Proposed minutes of this meeting will be available for public inspection at the Integrity Educational Services Central office at 3300 36th Street, SE Grand Rapids, MI 49512, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.

Submitted by:



Amanda Shyne
Recording Secretary

Date: 1/24/2023

Approved by:



Aaron Toffoli
Board Secretary

Date: 2/28/23

