

Lighthouse Academy Board of Directors
Approved Regular Meeting Minutes

Mission: *A safe harbor that provides innovative whole-child education and ensures success despite life's storms.*

Date: December 5, 2023

Time: 12:00 p.m.

Place: Lighthouse Academy – South Campus
3330 36th St SE
Grand Rapids, MI 49512

- I. **Call to Order and Roll Call.** *Peter VanGeldereren called the meeting to order at 12:07 p.m.*
 - A. **Board Members Present.** Peter VanGeldereren, Todd Penning, Aaron Toffoli, Angela Bunn, and Steven Bossenbroek II.
 - B. **Board Members Absent (with prior notice).** Dr. Brenda King.
 - C. **Others Present.** Dr. Heidi Cate, Superintendent; Leslie Cummings, Executive Director Business Office; Dr. Michele Sideman, FSU Representative; Erica Dills Galat, potential Board Member; Stacey Martinez, Senior School Leader; Shea Williams, School Leader; Lucas Yax, Assistant Superintendent (attending virtually); Ronda Dyer, School Principal (attending virtually); Sherri Nash, School Leader; and Amanda Shyne, Recording Secretary.
- II. **Public Comment* (limited to agenda items only).** *None.*
- III. **Approval of Agenda.** *A motion to approve the agenda was made by Todd Penning and supported by Aaron Toffoli. The motion passed unanimously.*
- IV. **Consent Calendar.**
 - A. Approval of October 24, 2023 Proposed Regular Meeting Minutes. *A motion to approve the October 24, 2023 Proposed Regular Meeting Minutes was made by Todd Penning and supported by Angela Bunn. The motion passed unanimously.*
- V. **Old Business.** *None.*
- VI. **New Business.**
 - A. School Spotlight Lighthouse Academy – South (Stacey Martinez). *Stacey Martinez presented the School Spotlight for Lighthouse Academy – South which contained student enrollment, credit accrual and behavioral data for trimester 1 and 2.*
 - B. ML Vision. *Dr. Heidi Cate reviewed the proposed ML Vision which was created collaboratively between Teacher Representatives, the MLL Director and Leadership. A motion to approve the ML Vision was made by Angela Bunn and supported by Todd Penning. The motion passed unanimously.*

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- C. ESSER III/ARP Updated Return to Learn Plan. *A motion to approve the updated Safe Return to Learn Plan was made by Steven Bossenbroek II and supported by Aaron Toffoli. The motion passed unanimously.*
- D. Review and Discuss 2022-2023 FSU-CSO Annual Performance Report. *FSU-CSO does not complete this report for Lighthouse Academy, this item was not covered during the meeting.*
- E. FSU-CSO Updates &/or Report – Dr. Michele Siderman. *Dr. Michele Siderman briefly reviewed the December Board Communication handout and informed the Board that they successfully applied for the FSU-CSO Competitive Grant and have been awarded \$20,000.00 towards the purchase of a new camera system at the Muskegon Community Building location.*
- F. DAN Updates. *The Board had no questions on the provided DAN Update.*
- G. Lighthouse Academy – Muskegon Community Building Update. *Dr. Heidi Cate reported that current enrollment is 13 students and is expected to increase. The location is fully staffed.*
- H. Lighthouse Academy –Harbor Program Updates. *Dr. Heidi Cate and Shea Williams reported that all Harbor locations are receiving multiple referrals. The program is also being introduced into Muskegon County.*
- I. Barry County Inquiry about Lighthouse Educational Program. *Dr. Heidi Cate and Leslie Cummings will be meeting with representatives of the county’s juvenile detention center to discuss possibilities of serving probationary youth in the county.*
- J. Integrity Educational Services Reports.
 - 1. Financial Reports.
 - a. Monthly Financial Reports. *Leslie Cummings reviewed the October financial reports with the Board. A motion to approve the September check register was made by Aaron Toffoli and supported by Steven Bossenbroek II. The motion passed unanimously.*
 - b. UIA Security Letter. *Leslie Cummings reviewed the UIA Security Letter with the Board.*
 - 2. Human Resources Reports. *Leslie Cummings reviewed the provided correspondence from FSU on the results of the 2023-2024 Fall QPRG Audit. Board Members were invited to participate in the IES Staff Holiday Gift event being held in the month of December.*

VII. Correspondence. *The Board received a letter from FSU-CSO announcing Lighthouse Academy will receive additional funds in their November State Aid Payment for 100% compliance in the 2022-2023 school year.*

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VIII. Extended Public Comment* (limited to non-agenda items only). *None.*

IX. Reconfirmation of Next Regular Meeting Date

January 23, 2024 at 12:00 p.m.
Lighthouse Academy – South Campus
3330 36th St SE
Grand Rapids, MI 49512

X. Adjournment. *A motion to adjourn the meeting was made by Todd Penning and supported by Angela Bunn. The motion passed unanimously and the meeting was adjourned at 1:15 p.m.*

Individuals wishing to address the Board of Directors under Items II and IX above are requested to sign in with the Board Secretary prior to the start of the meeting. Individual comments are limited to no more than three (3) minutes each and a total time allowance not to exceed thirty (30) minutes, unless extended by a vote of the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

Complaints or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered to the Board President at least five (5) days prior to the Board meeting or such complaints or concerns shall not be heard by the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner. (Source: Board Policy 0167.3)

Proposed minutes of this meeting will be available for public inspection at the Integrity Educational Services Central office at 3300 36th Street, SE Grand Rapids, MI 49512, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.

Submitted by:



Amanda Shyne
Recording Secretary

Date: 12/05/2023

Approved by:



Aaron Toffoli
Board Secretary

Date: 1-23-24

