

Lighthouse Academy Board of Directors

Approved Regular Meeting Minutes

Mission: *A safe harbor that provides innovative whole-child education and ensures success despite life's storms.*

Date: February 28, 2023

Time: 12:00 p.m.

Place: Lighthouse Academy – South Campus
3330 36th St SE
Grand Rapids, MI 49512

I. Call to Order and Roll Call. *Peter VanGeldereren called the meeting to order at 12:05 p.m.*

A. Board Members Present. Todd Penning, Aaron Toffoli, Steven Bossenbroek II, Peter VanGeldereren, Angela Bunn and Dr Brenda King.

B. Board Members Absent (with prior notice). Robert VanWieren.

C. Others Present. Dr. Heidi Cate, Superintendent; Leslie Cummings, Executive Director Business Office; Dr. Michele Siderman, FSU Representative; Dr. Chris White, FSU CSO **TITLE**; Stacey Martinez, Assistant Superintendent of Community Youth School Programs; Matthew Milanowski, School Principal; Kirk Gorbach, School Leader in Residence; Denise Brown, School Leader in Residence; and Amanda Shyne, Recording Secretary.

II. Public Comment* (limited to agenda items only).

III. Approval of Agenda. *A motion to add "Approve Science Curriculum Purchase" as VI.G.1.C was made by Aaron Toffoli and supported by Angela Bunn. The motion passed unanimously.*

IV. Consent Calendar

A. Approval of January 24, 2023 Proposed Regular Meeting Minutes. *A motion to approve the January 24, 2022 Proposed Regular Meeting Minutes was made by Angela Bunn and supported by Todd Penning. The motion passed unanimously.*

V. Old Business. *None.*

VI. New Business

A. School Spotlight – Community Sites South and JJI. *Stacey Martinez reviewed the Community Sites handout with the Board.*

B. NWEA MAP District Math and Reading Fall to Winter Results. *Dr. Heidi Cate reviewed the NWEA MAP District scores with the Board.*

C. FSU-CSO Updates & Report. *Dr. Michele Siderman reviewed the February and March FSU-CSO Newsletter with the Board including specific guidance on Board quorums and meeting cancellations. Dr. Chris White introduced himself to the Board.*

Lighthouse Academy Board of Directors
Approved Regular Meeting Minutes

- D. DAN and Strategic Plan Updates. *Dr. Heidi Cate provided an update to the Board regarding progress made on the Science and ELA Curriculum, as well as new sites and programs such as Day Treatment.*
- E. Lighthouse Academy – Ottawa and Muskegon Community Buildings Update. *Dr. Heidi Cate reported on the continuing efforts to locate an available building in Ottawa County. The Muskegon Growth Management Plan was presented to the Board and Leslie Cummings reviewed an example start-up budget for the Muskegon Community Building.*
- F. Revised EMC Track Programs of Study and Board Resolution. *Dr. Heidi Cate reviewed the new proposed EMC Track Programs of Study (Business Administration, Operations and Supply Chain Management, Dental Hygienist and Diagnostic Medical Sonography) with the Board. After a discussion on the EMC Tracks, the Board has asked for more information regarding the program and tabled the Ferris State University Partnership until the March Regular Board Meeting.*

G. Integrity Educational Services Reports.

1. Financial Reports.

- a. Monthly Financial Reports. *Leslie Cummings reviewed the January financial reports with the Board. A motion to approve the January check register was made by Dr. Brenda King and supported by Angela Bunn. The motion passed unanimously.*
- b. Approve Revised 2022-2023 Budget. *Leslie Cummings reviewed the proposed revised 2022-2023 Budget. A motion to approve the General Appropriation Resolution was made by Angela Bunn and supported by Steven Bossenbroek II. The motion passed unanimously.*
- c. Approve Science Curriculum Purchase. *Dr. Heidi Cate reviewed the Science Curriculum quotes with the Board. A motion to approve purchasing the new Science Curriculum was made by Angela Bunn and supported by Aaron Toffoli. The motion passed unanimously.*

- 2. Human Resources Reports. *Leslie Cummings reported that a Science Teacher for the new Muskegon Community Building has been hired and serving in residence at the South Community Building. Board Members are invited to attend the Year-End Staff Celebration on June 14th, 2023.*

VII. Correspondence. *The Board received a letter from the FSU-CSO with no findings on the Personnel Audit.*

VIII. Extended Public Comment* (limited to non-agenda items only). *Matthew Milanowski announced that Muskegon JTC has had their first graduate.*

Lighthouse Academy Board of Directors
Approved Regular Meeting Minutes

IX. Reconfirmation of Next Regular Meeting Date

March 28, 2023 at 12:00 p.m.
Lighthouse Academy – South Campus
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Grand Rapids, MI 49512

- X. Adjournment.** *A motion to adjourn the meeting was made by Todd Penning and supported by Aaron Toffoli. The motion passed unanimously and the meeting was adjourned at 1:19 p.m.*

Individuals wishing to address the Board of Directors under Items II and IX above are requested to sign in with the Board Secretary prior to the start of the meeting. Individual comments are limited to no more than three (3) minutes each and a total time allowance not to exceed thirty (30) minutes, unless extended by a vote of the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

Complaints or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered to the Board President at least five (5) days prior to the Board meeting or such complaints or concerns shall not be heard by the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner. (Source: Board Policy 0167.3)

Proposed minutes of this meeting will be available for public inspection at the Integrity Educational Services Central office at 3300 36th Street, SE Grand Rapids, MI 49512, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.

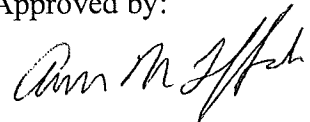
Submitted by:



Amanda Shyne
Recording Secretary

Date: 2/28/2023

Approved by:



Aaron Toffoli
Board Secretary

Date: 3-28-23