

Lighthouse Academy Board of Directors

Approved Regular Meeting Minutes

Mission: *A safe harbor that provides innovative whole-child education and ensures success despite life's storms.*

Date: May 23, 2023

Time: 12:00 p.m.

Place: Lighthouse Academy – South Campus
3330 36th St SE
Grand Rapids, MI 49512

- I. **Call to Order and Roll Call.** *Robert VanWieren called the meeting to order at 12:06 p.m.*
 - A. **Board Members Present.** Todd Penning, Aaron Toffoli, Dr. Brenda King, Peter VanGeldereren, and Robert VanWieren.
 - B. **Board Members Absent (with prior notice).** Steven Bossenbroek II and Angela Bunn.
 - C. **Others Present.** Dr. Heidi Cate, Superintendent; Leslie Cummings, Executive Director Business Office; Dr. Michele Siderman, FSU Representative; Stacey Martinez, Assistant Superintendent of Community Youth School Programs; Matthew Milanowski, School Principal; Kirk Gorbach, School Leader in Residence; Lucas Yax, Assistant Superintendent of Juvenile Justice and Residential Programs (attending virtually); Ronda Dyer, School Principal (attending virtually); and Amanda Shyne, Recording Secretary.
- II. **Public Comment* (limited to agenda items only).** *None.*
- III. **Approval of Agenda.** *A motion to add "IES ESP Addendum" (VI.H.), "Bank RFP" (VI.K.1.d.) and "IES ESP Agreement" (VI.K.1.e.) and approve the agenda was made by Peter VanGeldereren and supported by Aaron Toffoli. The motion passed unanimously.*
- IV. **Consent Calendar.**
 - A. Approval of March 28, 2023 Proposed Regular Meeting Minutes and May 15, 2023 Special Meeting Minutes. *A motion to approve the March 28, 2023 Proposed Regular Meeting Minutes was made by Dr. Brenda King and supported by Aaron Toffoli. The motion passed unanimously.*

A motion to approve the May 15, 2023 Proposed Special Meeting Minutes was made by Peter VanGeldereren and supported by Aaron Toffoli. The motion passed unanimously.
- V. **Old Business.** *None.*
- VI. **New Business.**
 - A. School Spotlight – Community Sites South and JJI. *Stacey Martinez reviewed the provided handout with the Board which highlighted graduate celebrations for students, upcoming events and possibly adding The Harbor program to the JJI site.*

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- B. Approval of 2023-2024 Board Meeting Calendar. *A motion to approve the 2023-2024 Board Meeting Calendar was made by Peter VanGeldereren and supported by Aaron Toffoli. The motion passed unanimously.*
- C. Approval of 2023-2024 School Calendars. *A motion to approve the 2023-2024 School Calendars was made by Peter VanGeldereren and supported by Todd Penning. The motion passed unanimously.*
- D. Approval of 2023-2024 Student/Parent Handbooks. *A motion to approve the 2023-2024 Student/Parent Handbooks was made by Aaron Toffoli and supported Peter VanGeldereren. The motion passed unanimously.*
- E. FSU-CSO Updates & Report. *None.*
- F. DAN and Strategic Plan Updates. *Dr. Heidi Cate reported to the Board that the MI Excel Blueprint program is being defunded by the State of Michigan and will eventually be replaced.*
- G. Lighthouse Academy – Muskegon Community Building Update. *Leslie Cummings reviewed a quote received for installation of a new camera security system at the Muskegon Community building. A motion to approve the purchase and installation of a new camera security system, not to exceed \$60,000.00, was made by Dr. Brenda King and supported by Todd Penning. The motion passed unanimously.*
- H. IES ESP Agreement Addendum. *Leslie Cummings reviewed the IES ESP Agreement Addendum with the Board. A motion to approve the IES ESP Agreement Addendum for review by FSU-CSO was made by Todd Penning and supported by Peter VanGeldereren. The motion passed unanimously.*
- I. Establish Strategic Planning Session Date. *The Board is choosing to hold the 2023-2024 Strategic Planning meeting directly before the September 26, 2023 Regular Board Meeting.*
- J. Integrity Educational Services Reports.
 - 1. Financial Reports.
 - a. Monthly Financial Reports. *Leslie Cummings reviewed the March and April financial reports with the Board. A motion to approve the March and April check registers was made by Peter VanGeldereren and supported by Dr. Brenda King. The motion passed unanimously.*
 - b. 2023-2024 School Year Proposed Budget.
 - I. Motion to suspend rules for Public Hearing. *A motion to suspend rules for Public Hearing was made by Aaron Toffoli and supported by Peter VanGeldereren. The motion passed unanimously.*
 - II. The purpose of this portion of the meeting is to provide the public with the opportunity to review and comment on the 2023-2024 proposed budget. *Leslie discussed the key budget assumptions with the Board.*

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- III. Open the floor to public comment regarding the 2023-2024 proposed budget. *None.*
- IV. Resumption of rules for Public Hearing. *A motion to resume rules for Public Hearing was made by Aaron Toffoli and supported Peter VanGelderren. The motion passed unanimously.*
- c. Approval of the 2023-2024 Operating Budget. *A motion to approve the 2023-2024 General Appropriation Resolution was made by Dr. Brenda King and supported by Peter VanGelderren. The motion passed unanimously.*
- d. Bank RFP. *Leslie Cummings discussed Huntington Bank service issues. The Board decided to maintain its banking relationship with Huntington Bank. A motion to open the IntraFI account was made by Todd Penning and supported by Aaron Toffoli. The motion passed unanimously.*
- e. IES ESP Agreement. *A motion to approve the IES ESP agreement was made by Todd Penning and supported by Peter VanGelderren. The motion passed unanimously.*
- 2. Human Resources Reports. *Leslie Cummings invited the Board to attend the 2023 Staff Celebration on June 14th.*
- VII. Correspondence.** *Dr. Heidi Cate reported that the FSU-CSO Letter to Provost was successful. A motion to approve the EMC Ferris University Partnership Resolution was made by Peter VanGelderren and supported by Todd Penning. The motion passed unanimously.*
- VIII. Extended Public Comment* (limited to non-agenda items only).** *None.*
- IX. Reconfirmation of Next Regular Meeting Date**
June 27, 2023 at 12:00 p.m.
Lighthouse Academy – South Campus
3330 36th St SE
Grand Rapids, MI 49512
- X. Adjournment.** *A motion to adjourn the meeting was made by Aaron Toffoli and supported by Peter VanGelderren. The motion passed unanimously and the meeting was adjourned at 1:09 p.m.*

Individuals wishing to address the Board of Directors under Items II and IX above are requested to sign in with the Board Secretary prior to the start of the meeting. Individual comments are limited to no more than three (3) minutes each and a total time allowance not to exceed thirty (30) minutes, unless extended by a vote of the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

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Complaints or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered to the Board President at least five (5) days prior to the Board meeting or such complaints or concerns shall not be heard by the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner. (Source: Board Policy 0167.3)

Proposed minutes of this meeting will be available for public inspection at the Integrity Educational Services Central office at 3300 36th Street, SE Grand Rapids, MI 49512, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.

Submitted by:



Amanda Shyne
Recording Secretary

Date: 5/23/2023

Approved by:



Aaron Toffoli
Board Secretary

Date: 6/27/23