

Lighthouse Academy Board of Directors

Approved Regular Meeting Minutes

Mission: *A safe harbor that provides innovative whole-child education and ensures success despite life's storms.*

Date: May 28, 2024

Time: 12:00 p.m.

Place: Lighthouse Academy – South Campus
3330 36th St SE
Grand Rapids, MI 49512

- I. Call to Order and Roll Call.** *Peter VanGeldereren called the meeting to order at 12:04 p.m.*
 - A. Board Members Present.** Peter VanGeldereren, Todd Penning, Dr. Brenda King, Aaron Toffoli, and Erica Galat.
 - B. Board Members Absent (with prior notice).** Steven Bossenbroek II, and Angela Bunn
 - C. Others Present.** Dr. Heidi Cate, Superintendent; Leslie Cummings, Executive Director Business Office; Dr. Michele Sideman, FSU Representative; Chris Loiselle, Ferris State University Director of Charter Schools Office; Beth Taylor, School Support Specialist; Shea Williams, School Leader; Lucas Yax, Assistant Superintendent (attending virtually); Matthew Milanowski, School Leader; Sherri Nash, School Leader (attending virtually); Ronda Dyer, School Leader (attending virtually); and Amanda Shyne, Recording Secretary.
- II. Public Comment* (limited to agenda items only).** *None.*
- III. Approval of Agenda.** *A motion to approve the agenda was made by Todd Penning and supported by Dr. Brenda King. The motion passed unanimously.*
- IV. Consent Calendar.**
 - A.** Approval of April 23, 2024 Proposed Regular Meeting Minutes. *A motion to approve the April 23, 2024 Proposed Regular Meeting Minutes was made by Erica Galat and supported by Aaron Toffoli. The motion passed unanimously.*
- V. Old Business.**
 - A.** Board Member Needed. *Dr. Heidi Cate and Peter VanGeldereren will be meeting with two potential candidates and will report back to the Board in the June meeting.*
- VI. New Business.**
 - A.** Oath of Office – Erica Galat. *Erica Galat took the Oath of Office.*
 - B.** School Spotlight Lighthouse Academy – Harbor and JJI (Shea Williams). *Shea Williams presented the provided handout.*
 - C.** FSU-CSO Updates &/or Report – Dr. Michele Sideman. *Dr. Michele Sideman summarized the provided June 2024 Board Communication. Chris Loiselle and Beth Taylor introduced themselves to the Board.*

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- D. Approve 2024-2025 School Calendars. *The Board reviewed the 2024-2025 school calendars for Barry County, Eagle Village, JDC, JJI, Muskegon Community, South Community, The Pier, The Port, and Waalkes. A motion to approve all school calendars was made by Dr. Brenda King and supported by Erica Galat. The motion passed unanimously.*
- E. Approve 2024-2025 Parent and Student Handbooks. *The Board reviewed the 2024-2025 Parent and Student Handbooks for Barry County, JDC, JJI, Muskegon Community, South Community, The Pier, The Port, and Waalkes. A motion to approve all school calendars was made by Dr. Brenda King and supported by Erica Galat. The motion passed unanimously.*
- F. DAN Updates. *There were no questions from the Board on the provided handout.*
- G. Barry County Update.
1. Approve Addition of the Barry County Site. *A motion to approve the addition of the Barry County Site was made by Erica Galat and supported by Todd Penning. The motion passed unanimously.*
 2. Approve Barry County Lease and Educational Agreements. *A motion to approve the Barry County Lease and Educational Agreements was made by Todd Penning and supported by Aaron Toffoli. The motion passed unanimously.*
- H. Integrity Educational Services Reports.
1. Financial Reports.
 - a. Monthly Financial Reports. *Leslie Cummings reviewed the April financial reports with the Board. A motion to approve the April check register was made by Dr. Brenda King and supported by Todd Penning. The motion passed unanimously.*
 - b. Approve ARP Technology Refresh for Students and Staff. *Leslie Cummings asked the Board to approve purchasing new chrome books for students and new laptops for staff, which is quoted at \$128,340.00. A motion to approve the purchase of new student and staff technology in the amount of \$128,340.00 was made by Aaron Toffoli and supported by Dr. Brenda King. The motion passed unanimously.*
 - c. Approved Updated Financial and Internal Controls Policies. *A motion to approve the updated Financial and Internal Control Policies was made by Erica Galat and supported by Todd Penning. The motion passed unanimously.*
 - d. 2024-2025 School Year Proposed Budget.
 - I. Motion to suspend rules for Public Hearing. *A motion to suspend the rules for Public Hearing was made by Aaron Toffoli and supported by Todd Penning. The motion passed unanimously.*
 - II. The purpose of this portion of the meeting is to provide the public with the opportunity to review and comment on the 2024-2025 proposed budget.

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III. Open the floor to public comment regarding the 2024-2025 proposed budget.
None.

IV. Resumption of rules for Public Hearing. *A motion to resume the rules for Public Hearing was made by Aaron Toffoli and supported by Todd Penning. The motion passed unanimously.*

e. Approval of the 2024-2025 Operating Budget. *A motion to approve the 2024-2025 General Appropriation Resolution was made by Dr. Brenda King and supported by Todd Penning. The motion passed unanimously.*

2. Human Resources Reports. *Leslie Cummings reported that Human Resources is recruiting for the 2024-2025 school year.*

VII. Correspondence. *The Board received a letter of Erica Galat's reappointment to the Lighthouse Academy Board from FSU-CSO. The Board also received a letter of non-disapproval for the Barry County Lease, and a letter of approval for the addition of the Barry County site from FSU-CSO.*

VIII. Extended Public Comment* (limited to non-agenda items only). *None.*

IX. Reconfirmation of Next Regular Meeting Date

June 25, 2024 at 12:00 p.m.
Lighthouse Academy – South Campus
3330 36th St SE
Grand Rapids, MI 49512

X. Adjournment. *A motion to adjourn the meeting was made by Erica Galat and supported by Todd Penning. The motion passed unanimously and the meeting was adjourned at 1:08 p.m.*

Individuals wishing to address the Board of Directors under Items II and IX above are requested to sign in with the Board Secretary prior to the start of the meeting. Individual comments are limited to no more than three (3) minutes each and a total time allowance not to exceed thirty (30) minutes, unless extended by a vote of the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

Complaints or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered to the Board President at least five (5) days prior to the Board meeting or such complaints or concerns shall not be heard by the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner. (Source: Board Policy 0167.3)

Proposed minutes of this meeting will be available for public inspection at the Integrity Educational Services Central office at 3300 36th Street, SE Grand Rapids, MI 49512, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.

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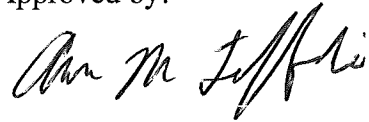
Submitted by:



Amanda Shyne
Recording Secretary

Date: 5/28/2024

Approved by:



Aaron Toffoli
Board Secretary

Date: 6/25/24