

# Lighthouse Academy Board of Directors

## Approved Organizational Meeting Minutes

**Mission:** *A safe harbor that provides innovative whole-child education and ensures success despite life's storms.*

**Date:** July 26, 2022

**Time:** 12:00 PM (Immediately following the Regular Meeting)

**Place:** Lighthouse Academy - South  
3330 36th St SE  
Grand Rapids, MI 49512

**I. Call to Order and Roll Call.** *Robert VanWieren called the meeting to order at 12:24 p.m.*

**A. Board Members Present.** Robert VanWieren, Todd Penning, Steven Bossenbroek II, Angela Bunn, and Dr. Brenda King.

**B. Board Members Absent (with prior notice).** Aaron Toffoli and Peter VanGeldereren.

**C. Others Present.** Dr. Heidi Cate, Superintendent; Leslie Cummings, Executive Director Business Office (attending virtually); Dr. Michele Siderman, FSU Representative; Stacey Martinez, Assistant Superintendent of Community Youth School Programs; Matthew Milanowski, School Principal; Stephanie Agard, School Principal (attending virtually); Ronda Dyer, School Principal (attending virtually); Steve Manett, Accountant; and Amanda Shyne, Recording Secretary (attending virtually).

**II. Public Comment\* (limited to agenda items only).** *None.*

**III. Approval of Agenda.** *A motion to approve the agenda was made by Steven Bossenbroek II and supported by Angela Bunn. The motion passed unanimously.*

**IV. Business Items**

**A. Election of Officers (President, Vice President, Treasurer, Secretary).**

President – Robert VanWieren  
Vice President – Peter VenGeldereren  
Treasurer – Angela Bunn  
Secretary – Aaron Toffoli

*The above nominations were made for officers. A motion to elect Robert VanWieren as President, was made by Todd Penning and supported by Angela Bunn. A motion to elect Peter VenGeldereren as Vice President, was made by Todd Penning and supported by Steven Bossenbroek II. A motion to elect Angela Bunn as Treasurer, was made by Todd Penning and supported by Steven Bossenbroek II. A motion to elect Aaron Toffoli as Secretary was made by Steven Bossenbroek II and supported by Angela Bunn. The motions passed unanimously.*

**B. Adoption of Resolution Designating the Person Responsible for Posting Public Notices.**

**C. Adoption of Resolution Designating Public Notice Location.**

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- D. Adoption of Annual Board of Directors Calendar of Regularly Scheduled Meetings.
- E. Adoption of Resolution Designating Depository for Academy Funds.
- F. Adoption of Resolution Designating Signatory Authority.
- G. Adoption of Resolution Designating Personnel Authorized to Negotiate and Implement Contracts with Service Providers/Vendors.
- H. Appointment of Homeless Children and Youth Liaison, Title IX, Freedom of Information, Civil Rights, Title VI, Sexual Harassment and Section 504 Coordinators and Copyright Agent.
- I. Appointment of Personal Curriculum Liaison.
- J. Appointment of Legal Counsel.
- K. Appointment of Independent Auditor.
- L. Appointment of Chief Administrative Officer and Budget Timeline.
- M. Appointment of Registered Agent.
- N. Appointment of Recording Secretary.
- O. Appointment of Automatic Clearing House (ACH)/Electronic Transfer Officer (ETO).
- P. Appointment of School Safety Liaison.
- Q. Adoption of Resolution Designating the Number of Board of Director Positions.

*A motion to approve and adopt resolutions B – Q was made by Dr. Brenda King and supported by Todd Penning. The motion passed unanimously.*

**V. Extended Public Comment\* (limited to non-agenda items only) None.**

**VI. Reconfirmation of Next Regular Meeting Date**

August 23, 2022 – 9:00 AM (Special Meeting)  
Lighthouse Academy – South Campus  
3330 36<sup>th</sup> St SE  
Grand Rapids, MI 49512

**VII. Adjournment.** *A motion to adjourn the meeting was made by Steven Bossenbroek II and supported by Angela Bunn. The motion passed unanimously and the meeting was adjourned at 12:38 p.m.*

*Individuals wishing to address the Board of Directors under Items II and IX above are requested to sign in with the Board Secretary prior to the start of the meeting. Individual comments are limited to no more than three (3) minutes each and a total time allowance not to exceed thirty (30) minutes, unless extended by a vote of the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.*

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*Complaints or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered to the Board President at least five (5) days prior to the Board meeting or such complaints or concerns shall not be heard by the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner. (Source: Board Policy 0167.3)*

*Proposed minutes of this meeting will be available for public inspection at the Lighthouse Academy/Integrity Educational Services Central office at 3300 36th Street, SE Grand Rapids, MI 49512, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.)*

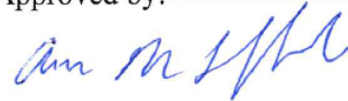
Submitted by:



Amanda Shyne  
Recording Secretary

Date: 7/26/2022

Approved by:



Aaron Toffoli  
Board Secretary

Date: 8-23-22