

**Lighthouse Academy Board of Directors
Approved Organizational Meeting Minutes**

***Mission:** A safe harbor that provides innovative whole-child education and ensures success despite life's storms.*

Date: July 27, 2021

Time: 12:00 PM

Place: Lighthouse Academy – North Campus
1260 Ekhart St SE
Grand Rapids, MI 49503

I. Call to Order and Roll Call—*Robert VanWieren called the meeting to order at 12:00 p.m.*

Board Members Present: Robert VanWieren, Gregory Lambert, Todd Penning, Dr. Brenda King, Peter VanGeldereren, Aaron Toffoli, Angela Bunn

Board Members Absent: None.

Others Present: Dr. Heidi Cate, Superintendent; Leslie Cummings, IES Executive Director; Dr. Michele Sideman, FSU Representative; Stacey Martinez, Assistant Superintendent of Community Youth School Programs; Ronda Dyer, Principal (attending remotely via Zoom); Matt Milanowski, Principal; Kaylee Mesbergen, HR Generalist.

II. Hearing of the Public (limited to agenda items only). *There was no public comment.*

III. Approval of Agenda. *A motion to approve the agenda was moved by Aaron Toffoli and was supported by Greg Lambert. The motion passed unanimously.*

IV. Business Items

A. Election of Officers

President – Robert VanWieren
Vice President – Peter VanGeldereren
Treasurer – Angela Bunn
Secretary – Aaron Toffoli

The above nominations were made for officers. A motion to elect Robert VanWieren as President, was made by Todd Penning and supported by Peter VanGeldereren. A motion to elect Peter VanGeldereren as Vice President, was made by Greg Lambert and supported by Todd Penning. A motion to elect Angela Bunn as Treasurer, was made by Peter VanGeldereren and supported by Todd Penning. A motion to elect Aaron Toffoli as Secretary was made by Greg Lambert and supported by Todd Penning. The motions passed unanimously.

B. Adoption of Resolution Designating the Person Responsible for Posting Regularly-Scheduled and Special Board Meeting Date Notice for the Academy Board

C. Adoption of Resolution Designating public places to Post Calendar and Individual Meeting Notices of Regularly-Scheduled and Special Meeting Date Notices for the Academy Board

**Lighthouse Academy Board of Directors
Approved Organizational Meeting Minutes**

- D. Adoption of Calendar of Regularly-Scheduled Meeting Dates and Time for Academy Board**
- E. Adoption of Resolution Designating Depository for Academy Funds**
- F. Adoption of Resolution Designating Principal Print Media Source**
- G. Adoption of Resolution Designating Board members and Personnel Eligible to Sign Academy Checks**
- H. Adoption of Resolution Designating Personnel Authorized to Negotiate and Implement Contracts with Service Providers (Vendors)**
- I. Adoption of 2021-2022 School Year Calendar**
- J. Appointment of Title IX, Freedom of Information, Civil Rights, Title VI, Sexual Harassment and Section 504 Coordinators and Copyright Agent**
- K. Appointment of Homeless Children and Youth Liaison**
- L. Appointment of Personal Curriculum Liaison**
- M. Appointment of Legal Counsel**
- N. Appointment of External Auditor**
- O. Appointment of Chief Administrative Officer**
- P. Appointment of Registered Agent**
- Q. Appointment of Recording Secretary**
- R. Appointment of Automatic Clearing House/Electronic Transfer Officer (ACH/ETO)**

A motion to approve and adopt resolutions 4b – 4r was made by Peter VanGeldereren and supported by Greg Lambert. The motion passed unanimously.

- V. Extended Public Comment* (limited to non-agenda items only)**—*There was no public comment.*
- VI. Reconfirmation of Next Regular Meeting Date**
August 24, 2021 at 12 p.m.
Lighthouse Academy – North Campus
1260 Ekhart St. NE
Grand Rapids, MI 49503
- VII. Adjournment**—*A motion to adjourn the meeting was made by Aaron Toffoli and supported by Angela Bunn. The motion passed unanimously and the meeting adjourned at 12:06 p.m.*

Individuals wishing to address the Board of Directors under Items II and IX above are requested to sign in with the Board Secretary prior to the start of the meeting. Individual comments are limited to no

Lighthouse Academy Board of Directors
Approved Organizational Meeting Minutes


more than three (3) minutes each and a total time allowance not to exceed thirty (30) minutes, unless extended by a vote of the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

Complaints or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered to the Board President at least five (5) days prior to the Board meeting or such complaints or concerns shall not be heard by the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner. (Source: Board Policy 0167.3)

Proposed minutes of this meeting will be available for public inspection at the Hope Academy of West Michigan/Integrity Educational Services Central office at 3300 36th Street, SE Grand Rapids, MI 49512, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.) which they are approved (in accordance with Open Meetings Act, Public Act 267.)

Submitted by:

Approved by:



Amanda Shyne
Recording Secretary
Date: July 27, 2021

Aaron Toffoli
Board Secretary
Date: _____

