



# LIGHTHOUSE ACADEMY

## EMERGENCY DRILL DOCUMENTATION FORM School Year 2023-2024

School Campus:	Lighthouse Academy – Ottawa JDC 12120 Fillmore St West Olive, MI 49460
Drill # for the School Year: (Example #2/5 Fire, #1/2 Tornado; 1/3 Lockdown)	2/2

### Type of Drill

	Fire Drill (5 required; 3 drills in the fall, 2 in the remaining school year)
x	Tornado Safety Drills (2 required in the school year; 1 must be held in March)
	Lock Down (3 required; 1 before December 1 & 1 after January 1)

### Time of Drill:

*\*At least one drill is required to not be during class time*

Date:	3/12
Time:	10am
<input checked="" type="checkbox"/>	During class time
<input type="checkbox"/>	In between classes/during class changes*
<input type="checkbox"/>	Recess or lunch time*
<input type="checkbox"/>	Other time when a significant number of the students are gathered but not in the classroom*

Number of Participants:	17
Evacuation Time:	N/A
Comments:	<i>(School in Juvenile Detention Center therefore staff review emergency protocol with students verbally for safety security reasons)</i>

Name of School Principal (or designee):	Lucas Yax
Signature of School Principal:	
<i>(If drill is conducted by someone other than the school Principal)</i>	
Name and Title of Person Conducting Drill:	Lucas Yax - Admin