



LIGHTHOUSE ACADEMY

EMERGENCY DRILL DOCUMENTATION FORM

School Year 2022-2023

School Campus:	Lighthouse Academy [School Name] <i>JJI</i>
Drill # for the School Year: (Example #2/5 Fire, #1/2 Tornado; 1/3 Lockdown)	<i>#1/5 Fire Drill</i>

Type of Drill

<input checked="" type="checkbox"/>	Fire Drill (5 required; 3 drills in the fall, 2 in the remaining school year)
<input type="checkbox"/>	Tornado Safety Drills (2 required in the school year; 1 must be held in March)
<input type="checkbox"/>	Lock Down (3 required; 1 before December 1 & 1 after January 1)

Time of Drill:

**At least one drill is required to not be during class time*

Date	<i>9/13/2022</i>
Time	<i>2:30 pm</i>
<input checked="" type="checkbox"/>	During class time
<input type="checkbox"/>	In between classes/during class changes*
<input type="checkbox"/>	Recess or lunch time*
<input type="checkbox"/>	Other time when a significant number of the students are gathered but not in the class room*

Number of Participants	<i>3</i>
Evacuation Time	<i>>1 minute</i>
Comments	<i>Went well.</i>

Name of School Principal (or designee):	<i>Kurtis Wilkins</i>
Signature of School Principal	<i>Kurtis Wilkins</i>
<i>(If drill is conducted by someone other than the school Principal)</i>	
Name and Title of Person Conducting Drill	<i>Kurtis Wilkins Behavioral Interventionalist</i>