

## **EMERGENCY DRILL DOCUMENTATION FORM**

School Year 2021-2022

| School Campus  | Lichthaus Academy II  |
|--|---|
| Drill # for the School<br>Year:  | Lighthouse Academy JII #4/5 Fire Drill                      |
| (Example #2/5 Fire, ½<br>Tornado; 1/3 Lockdown)  |   |
| Type of Drill  |   |
| Fire Drill (5 required; 3 drills in the fall, 2 in the remaining school year)                |   |
| Tornado Safety Drills (2 required in the school year; 1 must be held in March)               |   |
| Lock Down (3 required; 1 before December 1 & 1 after January 1)                              |   |
| Time of Drill:   | *At least one drill is required to not be during class time |
| Date: 1-19-20  |   |
| Date: 1-19-70 Time: 1:45pm   |   |
| During class time  |   |
| In between classes/during class changes*   |   |
| Recess or lunch time*  |   |
| Other time when a significant number of the students are gathered but not in the class room* |   |
|  |   |
| Name of School Principal   |   |
| (or designee):   | Harriah Olymps / Staren Martinez                            |
| Signature of School<br>Principal   | Hannah Olmos / Stacey Martinez                              |
| (If drill is conducted by someone other than the school Principal)                           |   |
| Name and Title of Person<br>Conducting Drill:  | Hannah Olmos-Behavior Coade/CIR                             |