

EMERGENCY DRILL DOCUMENTATION FORM

School Year 2022-2023

School Campus:	Muskegon JDC
Drill # for the School Year:	4/5 Fire
(Example #2/5 Fire, 1/2 Tornado; 1/3 Lockdown)	

Type of Drill

Χ	Fire Drill (5 required; 3 drills in the fall, 2 in the remaining school year)
	Tornado Safety Drills <i>(2 required in the school year; 1 must be held in March)</i>
	Lock Down (3 required; 1 before December I & 1 after January 1)

Time of Drill: *At least one drill is required to not be during class time

Date: 4/11/23

Time: 9:30a

X During class time
In between classes/during class changes*
Recess or lunch time*

Other time when a significant number of the students are gathered but not in the class room*

Name of School Administrator	Yax	
(or designee):		
Signature of School Administrator		
(If drill is conducted by someone other than the school Principal)		
Name and Title of Person Conducting Drill:	Scott Fesseden	