



# LIGHTHOUSE ACADEMY

## EMERGENCY DRILL DOCUMENTATION FORM

School Year 2020-2021

|  |                          |
|--|--------------------------|
| School Campus:   | Lighthouse Academy South |
| Drill # for the School Year:<br>(Example #2/5 Fire, 1/2 Tornado; 1/3 Lockdown) | #2/2 Tornado Drill       |

### Type of Drill

|                                     |  |
|-------------------------------------|--|
| <input type="checkbox"/>            | Fire Drill (5 required; 3 drills in the fall, 2 in the remaining school year)  |
| <input checked="" type="checkbox"/> | Tornado Safety Drills (2 required in the school year; 1 must be held in March) |
| <input type="checkbox"/>            | Lock Down (3 required; 1 before December 1 & 1 after January 1)                |

### Time of Drill:

\*At least one drill is required to not be during class time

|                                     |  |
|-------------------------------------|--|
| Date:                               | 03/08/21   |
| Time:                               | 12:35 - 12:38  |
| <input checked="" type="checkbox"/> | During class time  |
| <input type="checkbox"/>            | In between classes/during class changes*   |
| <input type="checkbox"/>            | Recess or lunch time*  |
| <input type="checkbox"/>            | Other time when a significant number of the students are gathered but not in the class room* |

|   |                 |
|---|-----------------|
| Name of School Principal (or designee): | Stacey Martinez |
| Signature of School Principal           |                 |

(If drill is conducted by someone other than the school Principal)

|  |                             |
|--|-----------------------------|
| Name and Title of Person Conducting Drill: | SHEREE NASH, Office Manager |
|--|-----------------------------|