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**EMERGENCY DRILL DOCUMENTATION FORM**

School Year 2019-2020

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| School Campus: | Eagle Village |
| Drill # for the School Year:(Example #2/5 Fire, ½ Tornado; 1/3 Lockdown) | #4/5 Fire |

Type of Drill

|  |  |
| --- | --- |
| X | Fire Drill *(5 required; 3 drills in the fall, 2 in the remaining school year)* |
|  | Tornado Safety Drills *(2 required in the school year; 1 must be held in March)* |
|  | Lock Down *(3 required; 1 before December 1 & 1 after January 1)* |

Time of Drill: *\*At least one drill is required to not be during class time*

|  |  |
| --- | --- |
| Date: | 03/02/2020 |
| Time: | 11:20am |
| **\_\_\_\_** | During class time |
| \_\_\_\_ | In between classes/during class changes\* |
| \_\_X\_\_ | Recess or lunch time\* |
| \_\_\_\_ | Other time when a significant number of the students are gathered but not in the class room\* |

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| Name of School Principal (or designee): | Dan Underhill |
| Signature of School Principal |  |
| *(If drill is conducted by someone other than the school Principal)* |
| Name and Title of Person Conducting Drill: | Travis Eastlund (Office Manager/Student Advocate) |
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