

Lighthouse Academy Student Handbook: Lite Edition

Welcome to Lighthouse Academy! At The Port campus, we believe in being a "**safe harbor**" for your education. Our goal is to help you achieve academic success, no matter what challenges you have faced. This guide outlines the essentials you need to know as you begin your journey with us.

1. The Daily Routine

- **Attendance:** The school day starts with 1st period at **8:00 AM**. The JDOs will bring you to class.
- **Classes:** Each class period lasts for 55 minutes. There are six class periods during the day, which you will travel to with your units.
- **Lunch:** You will be brought back to your unit and lunch will be delivered to you there.
- **Dismissal:** The school day ends at **3:00 PM**. At that time you will return to your pod.

2. Core Expectations

We follow a simple framework to ensure everyone stays safe and productive:

| On T-R-A-C-K | Description |
|---------------------|--|
| Take responsibility | <ul style="list-style-type: none">● Come prepared to learn● Learn from your mistakes● Maintain appropriate spacing |
| Respect of All | <ul style="list-style-type: none">● Listen while others are speaking● Use respectful words towards others● Be Kind |
| Ask for help | <ul style="list-style-type: none">● Ask for permission before moving● Ask before touching/taking |
| Create your future | <ul style="list-style-type: none">● Complete weekly classroom goals● Do your best● Use equipment/materials appropriately |
| Keep an open mind | <ul style="list-style-type: none">● Try new things● Challenge yourself● Set goals and follow through |

- The role of the teacher in the classroom is to teach and redirect students when they first are not meeting the expectations.
- Any escalation, or gross misconduct, will be addressed by the JDOs in the room, whose responsibility it is to maintain a safe and secure learning environment.

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3. Support & Success

- **Credits:** The Student Advocate will request your transcripts (for high schoolers) and other school records to schedule in classes that you need.
- **Standards-Based Grading:** Teachers use standards-based grading, which allows you to show what skills and knowledge you already have and move to content and skills that you have not worked on yet.
- **IXL and Objectives:** During Advisory and class warm-up activities, you will work on foundational skills that will support your learning in your subject area classes. Take the diagnostic tests seriously and you will be put on a plan that will help you succeed.
- **Special Education:** If you have an IEP, the Special Education team will review it with you and schedule a new IEP meeting to make necessary updates to it for the new school. They will also meet with you on a regular basis to help you with your IEP goals and to provide you with support.
- **Multiple Language Learners:** If your primary language is not English, our ML Director will set up a support plan to assist you with the English language as you learn in your classes.

4. Electronic Device Use and Online Learning

- All electronic devices have their access to the internet restricted and any attempt to bypass those restrictions will result in a suspension of the use of that device for a period of time.
- Settings and preferences for electronic devices should not be changed, unless they are changed by a school staff as a learning accommodation.

5. Transferring to other Lighthouse Academy Schools

- If you are interested in attending Lighthouse Academy's community program after you are released, let the Student Advocate, or your teacher know. We will assist you with the enrollment process.

Note: This is a condensed guide. For a complete list of all policies, including detailed grievance procedures and legal notices, please refer to the full