

EMERGENCY DRILL DOCUMENTATION FORM

School Year 2021-2022

School Campus:	Waalkes
Drill # for the School Year:	1/3 Lockdown
(Example #2/5 Fire, 1/2 Tornado; 1/3 Lockdown)	

Type of Drill

•	Fire Drill (5 required; 3 drills in the fall, 2 in the remaining school year)	
	Tornado Safety Drills <i>(2 required in the school year; 1 must be held in March)</i>	
Χ	Lock Down (3 required; 1 before December 1 & 1 after January 1)	

Time of Drill: *At least one drill is required to not be during class time

Date:	9/22/21	
Time:	8:30am	
X	During class time	
	In between classes/during class changes*	
	Recess or lunch time*	
	Other time when a significant number of the students are gathered but not in the class room*	

Name of School Administrator (or designee):	Matt Milanowski
Signature of School Administrator	What Mati
(If drill is conducted by someone other than the school Principal)	
Name and Title of Person Conducting Drill:	N/A